

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Rotherham Town Centre Parking Strategy	
Directorate: Regeneration and Environment	Service area: Community Safety and Streetscene
Lead person: Martin Beard	Contact number: 01709 822929
Is this a:	
<input checked="" type="checkbox"/> Strategy / Policy	<input type="checkbox"/> Service / Function
	<input type="checkbox"/> Other
If other, please specify	

2. Please provide a brief description of what you are screening
<p>The proposal for Cabinet to adopt the Town Centre Parking Strategy.</p> <p>The Strategy Statement is as follows:</p> <ul style="list-style-type: none"> • That the Council will maintain an appropriate level of parking provision which is commensurate with the environmental, development and economic needs of the Town Centre and its businesses, visitors and residents.

- That the Council will undertake the enforcement of parking activities in a fair, consistent and proportionate manner.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	✓	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	✓	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	✓	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		✓
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		✓
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		✓
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

The Parking Strategy will impact on all users of the town centre parking facilities. With regard to equalities, the needs of people with disabilities have been given consideration.

The Strategy sets out that adequate parking facilities for people with disabilities will be maintained as will the Council's position on fraudulent use of disabled persons' blue badges.

The strategy includes an events protocol, which details how events such as funerals, Armed Forces Day etc. are supported. The aim of the protocol is to minimise the impact on the town centre whilst giving consideration to the needs of attendees.

- **Key findings**

The strategy will set out the Council's approach to parking in the Town Centre and help ensure that the following key objectives are met:

- An annual review of usage and occupancy levels to ensure adequate parking provision, including facilities for people with disabilities is maintained.
- Engagement between relevant Council Services takes place during the early stages of planning for developments.
- An annual review of charging tariffs ensuring that Council parking facilities remain competitively priced.
- Use of sustainable transport is encouraged.

Support the Council to achieve its Clean Air targets

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception

that the proposal could benefit one group at the expense of another)

- **Actions**

A series of recommended actions are embedded within the Strategy and these include:

- The Council will consider the creation of additional short stay spaces. Identify the best locations for “priority customers”, such as those with disabilities and investigate revisions to existing on-street parking restrictions.
- The Council will continue to consider the needs of disabled users in all public owned car parks and ensure that key destinations have appropriate levels of disabled parking availability either on or off street.
- The Council will ensure disabled parking bays in off-street car parks are clearly marked, of sufficient width and conveniently located close to pedestrian exit points.

These actions will help to ensure that people with disabilities have adequate opportunities to access the town centre amenities.

Date to scope and plan your Equality Analysis:	31/08/2019
Date to complete your Equality Analysis:	30/09/2019
Lead person for your Equality Analysis (Include name and job title):	Martin Beard Parking Services Manager

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Colin Knight	Head of Service - Highways	21 st August 2019
Zaidah Ahmed	Manager – Performance Intelligence & Improvement	10 th September 2019

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	10/09/2019
Report title and date	Rotherham Town Centre Parking Strategy 18/11/2019
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Cabinet Decision date: 23 rd December 2019
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	21/08/2019